



Town of Portsmouth

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November 25, 2025

Designation of Farmland in the Town of Portsmouth (Application on reverse side)

In order to remain in the program, it is necessary that the owner of the property complete an application form yearly for **each** parcel of land which they wish to have included in the Farmland Tax Exemption Program for the upcoming 2026 Tax Roll year. The application must include all information requested, be complete and be specific to that one lot. In addition, the application, if not filed in person, needs to be notarized in order to be valid. Applications with "same as last year" **will not** be accepted, as each parcel will be visited to confirm compliance.

According to the current rules and regulations of the Portsmouth Farm Ordinance, the parcel shall be at least two acres and actively used for farming; a qualified person is defined as "someone producing at least \$2,500 of farm product in either of the last two years." A farming unit consists of all parcels of land under production by a particular farmer or legal unit and can be combined to meet the income requirements. A Schedule F or an Inventory Listing may be supplied at a later date if not available by application deadline.

Farm Applications must be returned to the Tax Assessor's Office by January 31, 2026, Schedule F or Inventory must be submitted by May 1, 2026. Please provide 1 copy of a lease for each property. Copies made in the Assessor's Office will incur a fee of \$.15 per page. If you have any questions, please do not hesitate to call our office.

Thank you for your cooperation,

Matthew A. Helfand

Tax Assessor/Collector

M-L: «mblu»

ACCT #: «acctnum»

DATE RECEIVED:

PORTSMOUTH FARM ORDINANCE - 12/31/2025

Application for Designation of Farmland

For Assistance Call (401) 683-1536

Date: _____

Land Owner: _____

Location of Property: _____

Map/Lot: _____

Phone: _____

Email: _____

FOR OFFICE USE ONLY	
MAP/LOT:	
OWNER:	
APPLICATION RECEIVED	
MAP ON FILE	
ACTIVELY FARMED – 80% OR MORE IN PRODUCTION	
LEASED: COPY ON FILE	
\$2500 IN GROSS INCOME IN 1 OF 2 PREVIOUS YEARS	
SITE VISIT BY ASSESSOR	
APPLICATION COMPLETE	
DATE APPROVED	
ASSESSOR INITIALS	

Type	Description (crop, # livestock, etc.)	# of Acres
Cropland		
Pasture		
Woodland		
Livestock		
Other wetland etc.		

If Leased / Name of Lessee: _____ (copy of lease must be provided)

Rent paid per lease: _____ # of Acres Rented: _____

The signatories to this application declare under penalty of perjury that, either the lessee, the owner, or both, as the case may be, meet the definition of a "qualified person" under the rules and regulations, that is, "a person who earns \$2,500 in gross income from active agricultural or horticultural business." Documentation in the form of tax returns or financial documents may be requested by the Town of Portsmouth.

Lessee **Date** Notary Public State of Rhode Island County of
Subscribed and sworn to before me
_____ Day of _____ AD 20

Owner or co-owner **Date** Notary Public State of Rhode Island County of
Subscribed and sworn to before me
_____ Day of _____ AD 20

Corporation Officer & Title
 (must attach a certificate of vote) **Date** Notary Public State of Rhode Island County of
Subscribed and sworn to before me
_____ Day of _____ AD 20