



**TOWN OF PORTSMOUTH, RI  
ANNOUNCES FULL TIME JOB OPPORTUNITY FOR**



**PUBLIC WORKS MAINTENANCE/MECHANIC**

**Position Summary/Purpose:**

The purpose of this position is to maintain all Public Works and Town Hall vehicles in a reliable and safe condition to be available for service according to approved standards. The work involves performing all types of equipment maintenance, preventative maintenance and repair work. This includes performing routine and specialized maintenance for all vehicles, maintaining vehicles in the most cost-effective manner, recording all maintenance, and recommending maintenance and repair improvements to reduce overall operating costs. A Vehicle Mechanic/Maintenance is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control.

**Minimum Required Qualifications:**

Must have a High School Diploma or GED, over five years of vehicle repair and maintenance experience, ASE certification preferred; or any equivalent combination of education, experience and training. Must have and maintain Commercial Driver's License – Class B – CDL with airbrakes with no restrictions. Must submit to CDL drug testing regulations – DOT regulations.

Applications for this position are available in the Human Resources office, Town Hall, 2200 East Main Road, Portsmouth, RI 02871, or on line at [www.portsmouthri.gov](http://www.portsmouthri.gov). Completed applications, including a copy of valid CDL may be emailed to the Human Resource Director at [lpuglia@portsmouthri.gov](mailto:lpuglia@portsmouthri.gov) or delivered in person at Town Hall, and must be received no later than **Wednesday August 10, 2022 at 2:00 p.m.**

The employment policies and practices of the Town of Portsmouth are to recruit and hire employees without discrimination because of race, color, religion, creed, national origin, age, gender, marital status, sexual orientation, veteran status or any other legally protected status or disabilities that do not interfere with job performance.

**AN EQUAL OPPORTUNITY EMPLOYER**

**Lisa E. Puglia  
Human Resources Director**