

PORTSMOUTH TOWN COUNCIL MEETING
SEPTEMBER 25, 2023
MINUTES

7:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

MEMBERS PRESENT: Kevin M. Aguiar, Daniela T. Abbott, David M. Gleason, Keith E. Hamilton, Charles J. Levesque, and J. Mark Ryan

MEMBERS ABSENT: Leonard B. Katzman

Time: 7:01 PM

EMERGENCY EVACUATION PLAN

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

1. Roll Call

PRESIDENT’S EXECUTIVE SUMMARY – There was no Executive Session held prior to the meeting.

PRESENTATIONS/RECOGNITIONS

1. Presentation of the Portsmouth Award

CONSENT AGENDA – Motion to approve as presented made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed unanimously.

Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Bills

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Victualler License – Annual, New:

Grafik Coffee Co. LLC, 2005 East Main Rd (#2455) – Motion to approve made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed unanimously.

2. Peddler License – Mobile Food Establishment (MFE), New:

Dockside Café, 1 Ferry St, Fall River, MA (#2470) – Motion to approve made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed unanimously.

ADJOURN – Motion to adjourn as the Board of License Commissioners made by Dr. Ryan, seconded by Mr. Levesque. Motion passed unanimously.

MINUTES – Motion to approve as presented made by Mr. Levesque, seconded by Dr. Ryan. Motion passed unanimously.

9/11/23

TOWN ADMINISTRATOR’S REPORT

1. Legislative Priorities – I wanted to give you a quick heads-up about our legislative priorities for the upcoming State legislative session. Typically, we hold a joint legislative meeting in January to discuss these priorities with our elected officials. We have five Council meetings left this calendar year, and I have asked staff to start putting together their legislative priorities. I'll work with the Council President to combine our lists for your review and discussion later this fall.
2. Police Awards and Promotion Ceremony – The annual Police Awards and Promotion Ceremony will be held at the Glen Manor House this Wednesday, September 27th. The ceremony will begin at 6:00 PM and Kevin Aguiar will represent the Town Council.
3. Rhode Island League of Cities and Towns Annual Dinner – The RI League of Cities and Town’s annual dinner will be this Thursday, September 28th. I, and a number of our Department Heads, will represent Portsmouth.

RESIGNATIONS AND APPOINTMENTS

1. Resignation:
 - a. Design Review Board – Motion to accept the resignation of Paul Laurienzo, with regret, made by Mr. Levesque, seconded by Dr. Ryan. Motion passed unanimously.
2. Appointments:
 - a. Conservation Commission – Motion to reappoint Jeffrey Reise made by Mr. Levesque, seconded by Mr. Hamilton. Motion passed unanimously.
 - b. Wastewater Appeals Board – Motion to appoint Karen Wyatt and Andrew Kelly made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed unanimously.

OLD BUSINESS (Discussion/Action)

1. Monthly Finance Report. – Motion to approve as presented made by Mr. Levesque, seconded by Mr. Hamilton. Motion passed unanimously.
2. PUBLIC HEARING: Request approval for proposed amendment to Chapter 215 of the Town Code, entitled “Harbormaster,” Article 7, Section I and Appendix B.

Mr. Levesque disagrees with adding the five dollars to the mooring fee.

Motion to close the Public Hearing made by Mr. Hamilton, seconded by Mr. Levesque. Motion passed unanimously.

Motion to approve the proposed ordinance amendment made by Mr. Hamilton, seconded by Mr. Gleason. Motion passed 5-1. Mr. Levesque in dissent.

TOWN OF PORTSMOUTH, RI
Harbormaster Ordinance Amendment
Ordinance # 2023-09-25

Be it ORDAINED by the Town Council of the Town of Portsmouth that Chapter 215, entitled “Harbormaster Ordinance”, of the Town Code, is hereby amended to read as follows:

Section 7.I

I. Fees. The Harbor Commission and Harbormaster shall annually recommend to the Town Council a proposed schedule of fees as part of the Town's annual budget. The Town Council shall establish such rates no later than November 15 of each year. The Town Council may charge fees for all mooring permits, identification stickers for mooring and boat stickers, mooring inspector applications and for waiting and relocation list applicants. Higher fees may be charged for nonresident and commercial moorings. The Town Council may assess late penalty fees provided these are indicated on, or enclosed with, the appropriate application forms.

Appendix B Fees and Fines Schedule Annual Mooring Fees

Annual Mooring Fees

<u>Classification</u>	<u>Fee</u>
Resident	\$55
Non-Resident	\$10/ft of vessel plus \$5
Commercial	\$300
Outhauls (for residents only)	\$50
Guest (for residents only)	\$50
Late Fee (After March 15 th)	\$100
Annual Mooring Inspector Fee	\$50

This amendment shall take effect upon passage.

APPROVED BY TOWN COUNCIL
ACTION ON SEPTEMBER 25, 2023.

Jennifer M. West, CMC, Town Clerk

NEW BUSINESS (Discussion/Action)

1. Presentation for the Rhode Island 250 “Semiquincentennial” (250th). – Motion to advertise for members of a working group committee made by Mr. Gleason, seconded by Mr. Hamilton. Motion passed unanimously.
2. Discuss relocation of the October 23, 2023 Town Council meeting from the Chambers to the PHS Auditorium. – Motion to approve moving the Town Council meeting to the PHS Auditorium and have the continuation of Old Business One, from the September 11, 2023, meeting to be heard at this meeting made by Mr. Levesque, seconded by Mr. Gleason. Motion passed unanimously.
3. Request to advertise for a public hearing for a sound variance to allow for a Block Party in the Taylor Road cul-de-sac on October 22, 2023 from 2:00 – 8:00 p.m. (Viewpoint #2468). – Motion to approve made by Mr. Hamilton, seconded by Mr. Levesque. Motion passed unanimously.

CORRESPONDENCE – Motion to move items one and three to the October 10, 2023 agenda made by Mr. Gleason, seconded by Mr. Levesque. Motion passed unanimously. Motion to receive item 2 and place it on file made by Mr. Levesque, seconded by Mr. Hamilton. Motion passed unanimously.

1. Neighborhoods are for neighbors letter. / S. Panaggio
2. Resolution Expressing Thanks to the Town of Portsmouth. / New Shoreham Town Council
3. Request consideration of recommendations for a more transparent government. / T. Pietz

FUTURE MEETINGS

- Oct 10 7:00 PM – Town Council Meeting (Tuesday), PHS Auditorium, 120 Education Lane
- Oct 14 10:00 AM – Prudence Island Town Council Meeting (Saturday)
- Oct 23 7:00 PM – Town Council Meeting
- Nov 13 7:00 PM – Town Council Meeting

ADJOURN – Motion to adjourn made by Mr. Levesque, seconded by Mr. Gleason. Motion passed unanimously.

Time: 7:40 PM

Jennifer M. West, CMC, Town Clerk