



## **MINUTES FOR AUGUST 25<sup>TH</sup>, 3:00 PM**

### **Location: Portsmouth Town Hall, Portsmouth Room**

#### **1. CALL TO ORDER; ROLL CALL**

- A. Commissioners Present: Seveney, Cortvriend, Gump, Patton, Harnois
- B. Introduction of Guests: Diana Mogayze (auditing expert)

#### **2. CHAIRMAN'S REPORT**

- A. None

#### **3. APPROVAL OF MINUTES \***

- A. Minutes for June 24<sup>th</sup>, 2022 were approved and passed unanimously via motion by Gump, seconded by Cortvriend.

#### **4. FINANCIALS AND BILLS \***

- A. None

#### **5. COMMUNICATIONS \***

- A. Conducting bi-weekly Phone Conferences with PHA legal representatives Kathie Soroka and Chuck Levesque re. HOD complaint with HUD Enforcement lawyers.
- B. Receipt of Citrin Cooperman "Letter of Engagement" to approve submission of the 2019 and 2020 Quaker Manor audits through HUD's REAC portal.
- C. Receipt of draft audit reports for 2019 and 2020, via email from M. Packard, Phoenix Property Management.

#### **6. OLD BUSINESS\***

- A. Continuing discussions/negotiations with HUD Enforcement related to audit reporting complaint.
- B. New audit firm is on the job completing outstanding 2019, 2020 and 2021 audits.
- C. Review the draft Quaker Manor LLC audit reports for 2019 and 2020 for approval to submit to HUD. Motion to approve these audit reports, and submit them to HUD, made by Cortvriend and seconded by Gump. Motion was approved unanimously.

#### **7. NEW BUSINESS \***

- A. Progress with HUD Legal, including approval of a "stay" on any audit complaint action through August 2022... recently extended by HUD into November 2022.

**Commissioners:**  
Chair James Seveney  
Vice-Chair Terri Cortvriend  
Gary Gump  
Ronald Harnois  
Sharlene Stoker Patton

**Portsmouth Housing Authority  
Town of Portsmouth, Rhode Island  
Board of Commissioners**



**8. REPORTS \***

A. N/A

**9. PUBLIC COMMENT/OPEN FORUM**

There were several attendees from the public, including residents of Quaker Manor, who offered comments/questions during the open forum:

- Complaints were made that the phone system, specifically the ability to retrieve messages left by the residents, was inoperative.
- Residents want better management, specifically notifications for impending property inspections.
- Questions were raised on status of the new generator installation. At the time of this meeting the generator was not operational.

**10. EXECUTIVE SESSION\* - none**

The Housing Authority Board of Commissioners may seek to enter Executive Session, for discussions and/or potential actions pursuant to RIGL §42-46-5(a):

- A. PHA Board of Commissioners may enter executive session in accordance with RIGL §42-46-5(a)(2) and (5).

**11. NEXT MEETING\***

- A. Tentative Annual Schedule of PHA Board of Commissioners meetings in 2022:
- a. September 28<sup>th</sup>, 4pm
  - b. December 14<sup>th</sup>, 4pm
- B. These projected meeting dates are subject to change as circumstances may require. All meetings/changes will be duly published in accordance with RIGL open meetings notification requirements.

**12. ADJOURNMENT\***

Pursuant to RIGL S 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website, at the Portsmouth Housing Authority and the Portsmouth Town Hall. Motion to adjourn made by Cortvriend, seconded by Gump. All voted in favor. Meeting adjourned at 4:01pm.

Posted on the RI Secretary of State website: Oct 20, 2022