

PORTSMOUTH TOWN COUNCIL MEETING  
APRIL 27, 2022 (Wednesday)  
MINUTES

7:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

Time: 7:00 PM

MEMBERS PRESENT: Kevin M. Aguiar, Linda L. Ujifusa, Daniela T. Abbott, Keith E. Hamilton, Leonard B. Katzman and J. Mark Ryan

MEMBERS ABSENT: Andrew V. Kelly

EMERGENCY EVACUATION PLAN

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

1. Roll Call

NEW BUSINESS (Discussion/Action)

Proposed Budget is Available on the Town's Website or by using the following:

[FY 23 Town Administrator's Budget](#)

1. Budget – Expenditures

1. Town Clerk, pg. 31 – Motion to provisionally approve \$481,925 made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 6-0. Mr. Kelly not present.

2. Canvassing, pg. 33 – Motion to provisionally approve \$290,634 made by Mr. Katzman, seconded by Mr. Hamilton. Motion passed 6-0. Mr. Kelly not present.

Time: 7:23 PM - Andrew V. Kelly arrives

3. Finance, pg. 35 – Motion to provisionally approve \$1,022,001 made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.

4. Human Resources, pg. 37 – Motion to provisionally approve \$2,213,599 made by Dr. Ryan, seconded by Mr. Katzman. Motion passed 7-0.

5. Legal, pg. 38 – Motion to provisionally approve \$280,500 made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.

6. Information Technology, pg. 39 – Motion to provisionally approve \$294,092 made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 7-0.

7. Tax, pg. 41 – Motion to provisionally approve \$482,486 made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 7-0.

8. Planning, pg. 43 – Motion to provisionally approve \$364,498 made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 7-0.

9. Building Official, pg. 45 – Motion to provisionally approve \$398,381 made by Mr. Katzman, seconded by Dr. Ryan. Motion passed 7-0

10. Planning Board, pg. 46 – Motion to provisionally approve \$38,735 made by Dr. Ryan, seconded by Mr. Katzman. Motion passed 7-0.

11. Economic Development, pg. 47 – Motion to provisionally approve \$49,034 made by Dr. Ryan, seconded by Mr. Katzman. Motion passed 7-0.

12. Recreation, pg. 65 – Motion to provisionally approve \$290,219 made by Dr. Ryan, seconded by Mr. Katzman. Motion passed 7-0.

13. Parks

a. Glen Park – Moved to Recreation department budget.

b. Melville Park – Motion to provisionally approve \$18,000 made by Dr. Ryan, seconded by Mr. Katzman. Motion passed 7-0.

14. Civic Support, pg. 67 – Be Great for Nate has withdrawn their request. Motion to move the \$3,000 from Be Great for Nate and create a Contingency Line Item under the Town Council for Four Hearts Foundation playground upgrades at the Turnpike playground made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0. Motion to provisionally approve the amended Town Council budget, pg. 28, to reflect the additional \$3000 which was transferred from Civic Support, for a new total of \$13,916 made by Mr. Katzman, seconded by Mr. Hamilton. Motion passed 7-0. Motion to move \$18,000 from the Aquidneck Island Planning Commission and add a line item in the Planning Department, pg. 43, to the Professional Contract Services line for Grant Writing Support made by Ms. Abbott, seconded by Mr. Hamilton. Motion passed 4-3. Ms. Ujifusa, Mr. Kelly and Dr. Ryan in dissent. Motion to provisionally approve the amended Planning budget in the amount \$382,498 made by Mr. Hamilton, seconded by Mr. Kelly. Motion passed 7-0. Motion to move the \$1,500 from the Wildlife Rehabilitators and increase the Newport County Community Health line from \$3,700 to \$5,200 made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.

Motion to provisionally approve Civic Support as amended in the amount of \$1,057,311 made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 7-0.

15. Capital Improvement Plan (CIP), pg. 70 – Motion to provisionally approve CIP in the amount of \$1,049,263 made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 7-0.

16. Enterprise Funds:

a: Glen Farm Equestrian Center, pg. 81 – Motion to provisionally approve Glen Farm Equestrian Center Enterprise Fund in the amount of \$18,846 made by Dr. Ryan, seconded by Mr. Katzman. Motion passed 7-0.

b: Transfer Station, pg. 82 – No vote required as was previously approved.

c: Glen Manor, pg. 83 – Motion to provisionally approve total revenues in the amount of \$680,000, total expenses in the amount of (\$272,056) for a Glen Manor Enterprise total of \$407,944, made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.

d: Septic Loan Program, pg. 84 has been closed. No votes taken.

e: Arthur Daniel Howell House, pg. 84 – Motion to provisionally approve total revenue in the amount of \$30,000 and total expenses in the amount of (\$30,000) for an Enterprise fund total of \$0 made by Mr. Katzman, seconded by Mr. Hamilton. Motion passed 7-0.

17. Debt Service, pg. 27 – Motion to provisionally approve the Debt Service total in the amount of \$1,943,174 made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.

18. Other, pg. 27 – Motion to provisionally approve OPEB in the amount of \$150,000 and the Open Space Reserve fund in the amount of \$20,000 made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.

Motion to provisionally approve total expenses in the amount of \$69,967,453 made by Mr. Katzman, seconded by Mr. Hamilton. Motion passed 7-0.

FUTURE MEETINGS

Apr 28 7:00 PM – Town Council Meeting – Budget if needed

May 9 7:00 PM – Town Council Meeting

May 23 7:00 PM – Town Council Meeting

ADJOURN – Motion to adjourn made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.

Time: 8:52 PM

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Jennifer M. West, Town Clerk