



TOWN OF PORTSMOUTH

2200 East Main Road, Portsmouth, RI 02871
www.portsmouthri.com

CIVIC SUPPORT
REQUEST FORM FY 2020

Applicant Information

Name of Organization: Portsmouth Historical Society

Address: mail address PO Box 834 St. address 870 East Main Road

Phone: 401 683 9178

City: Portsmouth

State: RI

Zip: 02871

Primary Contact: Anne Northup Burns

Email: annenburns3@gmail.com

Title: President

Secondary Contact: Dave Faucher

Email: dfauch1@aol.com

Title: Treasurer

Funding Request

Amount requested for FY 2020: \$ 7,000.00

Amount granted in previous year: \$7,000.00

Time period over which funds will be used

From: June 01, 2020

To: May 31, 2021

Explain any increases in your request over last year:

This year the Portsmouth Historical Society is requesting your support for an unchanged annual Civic Support appropriation of \$7000 for unrestricted use by the Society. This amount continues the level funding requested last year as our annual appropriation.

Organization Information (attach additional pages if needed)

Organization description:

See Attached "Organizational Information" page attached

Indicate the purpose of the appropriation: (Please be specific with respect to how the funds will be used.)

See Attached "Organizational Information" page attached

Identify the population of Portsmouth that is served by your organization: (Please also be specific with respect to the number of Portsmouth resident supported by your organization.)

See Attached "Organizational Information" page attached

Signature of Applicant

Date: 1/10/20

Applicant's Signature: *Anne Northup Burns*

Additional Information (Please attach)

	Provided:	Yes	No	
1) Proof of agency 501c (3) status, or other:	X			
2) Agency's current and proposed annual budget:	X			
3) Latest year end audited financial statement (or *equivalent document):	X			

Attachments: Portsmouth Civic funding Support attachment
 PHS proof of agency's 501c (3) tax-exempt status,
 PHS current annual budget FY19-20
 PHS Preliminary proposed annual budget FY20-21
 PHS FY18-19 FY financial statement* (or equivalent document).

* Note: The Portsmouth Historical Society (PHS) does not conduct an independent annual financial audit

CIVIC SUPPORT – APPLICATION REQUIREMENTS

PURPOSE	To fund projects or programs of non-profit civic organizations, which primarily benefit residents of the Town of Portsmouth.
ELIGIBLE ORGANIZATION	Only 501c (3) tax-exempt organizations are eligible for funding, To be eligible, organizations or projects must primarily serve the residents of the Town of Portsmouth, Aquidneck Island, or Newport County. Organizations that do not have a 501c(3) status must provide documentation that identifies the status they operate under.
APPLICATION	Each request for funding must be submitted on the Town of Portsmouth's Civic Support Request Form. Applications must be signed by an authorized officer of the organization and received by the finance Director no later than Jan 17, 2020.
INELIGIBLE ACTIVITIES	The following activities will not be funded with civic appropriations: 1. Programs or services that serve primarily non-Portsmouth residents 2. Political activities 3. Marketing and/or fund raising
AGREEMENT & REPORTING	All recipients of civic support funding may be required and agree to provide project status report(s) to the Finance Director at intervals specified in advance by the Town Council.



Portsmouth Historical Society

POST OFFICE BOX 834 • PORTSMOUTH, RHODE ISLAND 02871

Portsmouth FY2020 Civic Support "Organizational Information" page

Atten: Richard Rainer Portsmouth Town Administrator
2200 East Main Road Portsmouth, RI 02871

Organization description:

The Portsmouth Historical Society is a volunteer nonprofit organization dedicated to the preservation and interpretation of Portsmouth, Rhode Island's history. Our long term vision is to protect and promote Portsmouth's cultural heritage by creating a secure and sustainable facility, where, in conjunction with other local organizations, we can store, maintain and display our collection of historic artifacts, offer lectures and research assistance to the public and stimulate the study of our town's history for future generations. We strongly believe that the uniqueness of Portsmouth today is defined by our past.

Indicate the purpose of the appropriation: (Please be specific with respect to how the funds will be used.) This sustained \$7000.00 level of funding will insure the continued high level of programs and events (28 last year) that the entire community enjoyed. The Society expects to engage our citizens in an equal or larger number of events this year ranging from cultural activities and events to continued civic support of several Town programs.

- The Society will continue to support the Town's staff with a coordinated volunteer effort to assist the Town in updating the many historical cemeteries and burial grounds in the community.
- The Society will continue to provide input to the Town planner for the "Historic and Cultural Resources" element of the Towns Comprehensive Community plan.
- The Society will continue to assist the Town in reviewing historical photographs and historical artifacts for suitable applications around the Town's many facilities.
- Society volunteers will also continue to support our education curricula by hosting student history visits to the Museum for our public school students.
- To support student engagement into the Town's history, the Society will host its 4th annual "Portsmouth History" Student Trivia challenge in the Spring for middle school and high school students.
- In March, the Society will again coordinate the display of the actual Portsmouth Compact as part of the Town's annual Founders' Day Ceremony at Town Hall.
- In June, the Society will continue to collaborate with the Portsmouth Library and the Newport County League of Women Voters to celebrate the 100th anniversary of the women's right to vote. This will emphasize the importance of voting in an important national election.
- In October, the Society is honored to host the annual ceremony to remember the 1982 Marine Beirut Bombing. The ceremony brings many visitors and senior state and national leaders to the Town.
- There will be many other programs that will be developed throughout the year that will add to the robust list of programs and events already planned.

Identify the population of Portsmouth that is served by your organization: (Please also be specific with respect to the number of Portsmouth residents supported by your organization.)

The Portsmouth Historical Society, via its Museum, Old Town Hall, Southermost School and the many programs and services it offers each year are for the enjoyment and education of Portsmouth citizens of all ages. We directly serve some 470 households that are current members of the Society. Last year we offered 28 programs throughout the course of the year (Attendance at 2019 lectures averaged over 50 with a high of 130). A standing room only crowd of over 200 attended the Beirut remembrance ceremony.

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Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248367569
Oct. 14, 2015 LTR 4170C· 0
05-0390824 000000 00

00016698
BODC: TE

PORTSMOUTH HISTORICAL SOCIETY
GARY GUMP
870 EAST MAIN ROAD
PORTSMOUTH RI 02871

Person to Contact:
Toll Free Telephone Number:

Customer Service
1-877-829-5500

Dear Taxpayer:

This is in response to your request of Oct. 02, 2015, regarding the tax-exempt status of PORTSMOUTH HISTORICAL SOCIETY.

Our records indicate that a determination letter was issued in December 1981, granting this organization exemption from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate this organization is not a private foundation within the meaning of section 509(a) of the Code because it is described in section Cs) 509Ca)(1) and 170Cb)Cl)(A)Cvi).

Donors may deduct contributions to this organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, gifts to the organization or for its use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033Cj) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown above.

**PORTSMOUTH HISTORICAL SOCIETY
ANNUAL BUDGET 2019-20**

Date	Category	Checking Account		Building	Trust	Paypal	FY19-20	Prior Yr.
		Rev.		Rev.	Rev.	Rev.	Total	Total
6/1/2019	Dues	13,123				1,000	14,123	17,980
	Donations	4,000					4,000	5,829
	Fund Raiser Events	3,200					3,200	80
	Merchandise Sales	300					300	326
	Grants- State/Town	8,000					8,000	8,000
	Mass Inv Trust Fund	3,100					3,100	3,056
	Interest	0		2	17		19	21
	Amazon Smile	25					25	11
	Drawdown Checking A/C Balance	3,742					3,742	0
	Drawdown Building Account	0					0	19,292
	Drawdown Trust A/C ADA Bathroom	0			0		0	0
	Revenues total	35,490		2	17	1,000	36,509	54,594
		Checking		Building	Trust	Paypal	FY19-20	Prior Yr.
		Expend.	Payee	Expend.	Expend.	Expend.	Total	Total
	Telephone	500	Verizon				500	499
	Electric	1,000	National Grid				1,000	992
	Water	220	Portsmouth Water & Fire				220	220
	Landscaping	900	R. Dame				900	925
	Oil	180	Casey's				180	0
	Cleaning	300	A. Carelton				300	275
	Extermination	100					100	0
	Alarm Test/Repair/Permitting	500	Home & Comm'l Security				500	550
	Waste disposal system insp. & pumpout	100					100	0
	Plumbing	200	Dan Keshura				200	111
	Boiler Maintenance	200	Dan Keshura				200	0
	Capital Imp. (round windows, ADA bath & OTH siding) Includes 10% cont.	11,023	Various		2,235		13,258	40,440
	Repairs	1,500	Various				1,500	1,129
	Insurance	2,700	Gencorp				2,700	2,653
	Annual Membership Appeal	300	Various				300	118
	Annual Corporate Appeal	200	Various				200	0
	Program Marketing	3,800	Various				3,800	764
	PO Box Rental	74	US Postal Service				74	74
	Postage	750	USPS				750	702
	Printing	1,000	Various				1,000	964
	Merchandise	200	Various				200	0
	Events (see Program Marketing)	0					0	0
	Supplies (Miscellaneous)	2,600	Various				2,600	2,635
	Artifacts	2,000	Various				2,000	0
	Safety Dep Box	50	Bank Newport				50	50
	Non-Profit Report	50	RI Dept. of State				50	20
	Library's Historical Programs	400					400	300
	Contingency	3,427					3,427	750
	Expenditures total	34,274		0	2,235	0	36,509	54,171
5/31/2020	Net Balance projected	1,216		2	-2,218	1,000	0	

PORTSMOUTH HISTORICAL SOCIETY

*Preliminary BUDGET 2020-21**

		FY20-21
Date	Category	Total
6/1/2020	Revenues	
	Dues	14,000
	Donations	4,000
	Fund Raiser Events	3,200
	Merchandise Sales	300
	Grants- State/Town	8,500
	Mass Inv Trust Fund	3,100
	Drawdown operating reserves	0
	Drawdown capital reserves	0
	Revenues total	33,100
	Expenditures	
	Telephone	400
	Electric	1,000
	Water	275
	Landscaping	900
	Oil	600
	Cleaning	300
	Extermination	100
	Alarm Test/Repair/Permitting	500
	Waste disposal system insp. & pumpout	100
	Plumbing	200
	Boiler Maintenance	200
	*Capital Imp. (ADA bath & SSH chimney) Includes 10% cont.	4,200
	Repairs	1,500
	Insurance	2,700
	Annual Membership Appeal	300
	Annual Corporate Appeal	200
	Program Marketing	4,000
	PO Box Rental	75
	Postage	750
	Printing	1,000
	Merchandise	200
	Events	4,000
	Supplies (Miscellaneous)	2,600
	Artifacts	2,000
	Safety Dep Box	50
	Non-Profit Report	50
	Library's Historical Programs	400
	Contingency	4,500
5/31/2021	Expenditures total	33,100
	* does not included major Capital expenditures	

**PORTSMOUTH HISTORIC SOCIETY
ANNUAL REPORT 2018-2019**

Date	Transaction	Checking Account			Building Account			Trust Account			PayPal Account			Total All A/C	
		Receipt	Exp.	Payee	Bal.	Receipt	Exp.	Bal.	Receipt	Exp.	Bal.	Receipt	Exp.		Bal.
6/1/2018	Prior Yr. Balance Fwd.				18,938.83			19,445.04			24,686.51			296.96	63,367.34
	Dues	15,795.00													17,980.00
	Donations	5,839.78						10,275.00					2,185.00		16,364.78
	Bequest							1,322.40							1,322.40
	Fund Raiser Events	80.00													80.00
	Merchandise Sales	308.00											18.00		326.00
	Grants- State/Town	8,000.00													8,000.00
	Grants-Private	1,533.61						6,325.00							20,723.37
	Mass Inv Trust Fund	3,056.28													3,056.28
	Interest							5.04					0.00		20.59
	Total Revenues	34,632.67	0.00					6,330.04			24,457.71	0.00	2,455.00	0.00	67,875.42
	Phone			499.29		Verizon									499.29
	Electric			992.36		National Grid									992.36
	Water			220.41		Portsmouth Water & Fire									220.41
	Landscaping			925.00		R. Dame									925.00
	Oil			0.00		Casey's									0.00
	Cleaning			275.00		A. Carelton									275.00
	Extermination			0.00		A. Carelton									0.00
	Alarm Test/Repair			549.71		Home & Commercial									549.71
	Septic Tank Cleaning			0.00											0.00
	Plumbing			110.59		T. Peters									110.59
	Boiler Maintenance			0.00											0.00
	Capital improvements			40,440.09		Various									40,440.09
	Repairs			1,128.63		Various									1,128.63
	Insurance			2,653.00		Gencomp									2,653.00
	Annual Membership Appeal			117.63		US Postal Service									117.63
	Annual Corporate Appeal			0.00											0.00
	Program Marketing			2,318.01		Various									2,318.01
	PO Box Rental			74.00		US Postal Service									74.00
	Postage			701.95		US Postal Service									701.95
	Printing			963.87											963.87
	Merchandise			0.00		Various									0.00
	Supplies/Miscellaneous			2,635.45		Various									2,635.45
	Artifacts			0.00											0.00
	Safety Dep Box			50.00		Bank Newport									50.00
	Non Profit Tax/Permits			20.00		Various									20.00
	Library's Historical Programs			300.00											300.00
	Contingency			750.00		Various									750.00
	Transfer to/from other accounts	32,616.89		11,734.11				466.95		19,169.75		23,267.16		1,988.05	-21,459.09
	Fees														85.98
	Total Expenditures			34,842.21				18,702.80			1,988.05	2,085.98			34,351.88
	Net gain (loss)														367.02
	Balance Forward														73,621.72