

**PORTSMOUTH TOWN COUNCIL MEETING
JUNE 23, 2025
AGENDA**

The Portsmouth Town Council meeting will also be live-streamed on the web and by phone dial-in using the Zoom remote meeting service.

To access the meeting through the web, go to the following web link in any browser to run the Zoom app and view the meeting: <https://livestream.portsmouthri.com/towncouncil>

You can raise your hand to ask a question or pose the question in the chat window. The host will then be able to respond to your question.

To access the meeting by phone dial-in, please dial **1-888-788-0099**. Once prompted for the meeting ID, please dial **996-8471-9966#**. Once prompted for a participant ID, **dial # again**. You will now be in the meeting. While in the audio conference, **to raise your hand to ask a question, dial *9** and the host will be notified of your interest in asking a question. **Dial *6 to mute and unmute yourself.**

Virtual access is being provided only as a convenience and is not an official “location” where access to the meeting is guaranteed; please note that being physically present at the meeting is the only way to guarantee complete access to the meeting.

7:00 PM - TOWN COUNCIL CHAMBERS, PORTSMOUTH TOWN HALL, 2200 EAST MAIN ROAD

EMERGENCY EVACUATION PLAN

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

1. Roll Call

PRESIDENT'S EXECUTIVE SUMMARY

PRESENTATIONS/RECOGNITIONS

1. Proclamation Of Appreciation In Recognition On The Retirement Of Judge Joseph Lopes

Documents:

[Retirement - Judge Lopes.pdf](#)

CONSENT AGENDA

Directions to view licensing applications: 1) Click on [OpenGov](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Bills Paid Via Voucher No.'s 1513, 1522 & 1535 Dated 6/5/25, 6/11/25 And 6/16/25, Respectively

Documents:

[Voucher 1513 06.05.25 Bill List .Pdf](#)
[Voucher 1522 06.11.25 Bill List .Pdf](#)
[Voucher 1535 06.16.25 Bill List .Pdf](#)

2. Peddler License – Mobile Food Establishment (MFE), Renewal:
 - a. Not Another Food Truck, LLC d/b/a Bun Buds Side Chix, 272 Killingly St, Providence (#2917)
 - b. Teddi's Food Truck LLC, 1 Talbot St, Apt 6, North Providence (#2918)
 - c. 1899, LLC d/b/a La Costa Lobster & Tacos, 186 Bellevue Ave, Newport (#2924)

MINUTES

6/9/25

Documents:

[M 6-9-25.Pdf](#)

TOWN ADMINISTRATOR'S REPORT

1. Portuguese American Club stair collapse update
2. 2024 Low and Moderate Income Housing Chart
3. Portsmouth Safer Streets Commission update
4. Municipal Court Judge vacancy
5. Curbside and Transfer Station updates
6. Electronic Waste Collection on July 19th
7. Portsmouth Award reminder
8. Town Hall summer schedule
9. July 4th holiday
10. RI Public Utilities Commission seeking public comment re: LNG facility on Old Mill Ln

RESIGNATIONS AND APPOINTMENTS

1. Appointments:
 - a. Economic Development Committee (Re-appt) – M. Mineau
 - b. Pension Advisory Committee (Re-appt) – T. Lepage, H. Tighe
 - c. Tax Assessment Board of Review (3 vacancies, 1 applicant)

Documents:

[ReAppt-EDC-Mineau.pdf](#)
[ReAppt-Pension-Lepage.pdf](#)
[ReAppt-Pension-Tighe.pdf](#)
[Appt-TABR-Trombly.pdf](#)

NEW BUSINESS (DISCUSSION/ACTION)

1. Brief The Town Council On Current Initiatives And Advocacy Efforts On Behalf Of Portsmouth. / R. Rossi, Executive Director, Rhode Island League Of Cities And Towns (10) (No Backup)
2. PUBLIC HEARING:

Request from Kimberly Herman for approval for a variance to the sound limits set forth in the Codification of Ordinances Chapter 257: NOISE, for an event to take place at 33 Sea Spray Dr on August 9, 2025, from 3:00-6:00 p.m. to allow for live amplified music for a fundraiser to benefit the Portsmouth Fire Department.

(OpenGov #2907)

3. Request To Add Up To \$20,000 To The Parks And Recreation Capital Improvement Plan For Purchase And Installation Of Playground Equipment From The Increase Of Motor Vehicle State Aid. / S. Patton (10)

Documents:

[Carson Playground.pdf](#)

4. Discussion Of Modifications And Amendments Of The Town Of Portsmouth Sign Ordinances Including, But Not Limited To, Portsmouth Ordinance 405-IX-B Signs. / M. McDowell (10)

Documents:

[Sign Ordinance.pdf](#)

5. School Department Stage I-IV Schedule For Next Five-Year Capital Plan. / T. Kenworthy (5)

Documents:

[School Department Stage I-IV Schedule For Next Five Year Capital Plan.pdf](#)

6. PUBLIC HEARING: Community Development Block Grant Application. / L. Hitchen & R. Plain, Church Community Housing Corp.

Review and approve programs to be included in the Town's CDBG application to: Provide funding for public facilities, specifically to provide funding for the acquisition of the Senior Center condominium in the amount of \$1,250,000.

Documents:

[CDBG Town Council 6.23.25 Memo.pdf](#)

7. Resolution Of The Town Council Regarding The CDBG Application – Small Cities Community Development Block Grant (CDBG) – Approving The Prioritized List Of Projects For Submission With The Town's 2023-24 CDBG Application And Authorizing The Town Administrator To File Said Application. / R. Plain, Church Community Housing Corp. (5)

Documents:

[Resolution 2024 Comm Dev Block Grant.pdf](#)

8. Request To Utilize Funds From The Emergency Vehicle Apparatus Capital Program In The Amount Of \$143,500 For The Purchase Of Two 2025 Ford Explorer Utility Vehicles. / B. Peters (5)

Documents:

[Police Vehicles.pdf](#)

OLD BUSINESS (DISCUSSION/ACTION)

1. Monthly Finance Report. / K. Marsden (5)

Documents:

2. In Anticipation Of Final Approval Of RI State Budget, Request Provisional Approval Of FY26 Town Budget To Reflect:
 - a.) \$103,736 increase in state aid for school from \$3,590,725 to \$3,694,460, and \$48,356 increase in motor vehicle phase-out reimbursement from \$2,417,779 to \$2,446,135.
 - b.) \$103,736 decrease in local appropriation to School from \$39,407,902 to \$39,304,167 to reflect the increase in state aid.
 - c.) Increase in Town CIP for Parks and Recreation by \$20,000 for playground equipment from \$55,500 to \$75,500.
 - d.) \$132,092 increase in Town Contingency from \$15,000 to \$147,092.
 - e.) Authorize dues payments to the Greater Newport County Chamber of Commerce and the Rhode Island League of Cities and Towns.

/ R. Rainer & K. Hamilton (20) (A revised FY26 Portsmouth Budget will be posted pending final approval of the RI State Budget)

3. Final Approval Of Proposed FY 26 Town Budget (The Full Budget Is Available For Review On The Town's Website At www.portsmouthri.gov) (10)

[FY 26 Budget](#)

- a. [Draft Of FY 2026 Budget Ordinance](#)

CORRESPONDENCE

1. Monthly RIRRC Report. / Rhode Island Resource Recovery Corp.

Documents:

[Corr-RIRRC May Summary Report.pdf](#)

2. Updated Procedural Schedule Re: Docket SB-2022-02 SouthCoast Wind Energy LLC Application To Construct A Major Energy Facility And Public Comment Hearing To Take Place At The Portsmouth Middle School, 125 Jepson Lane, Portsmouth, RI, On July 23, 2025 At 6:00 PM. / K. Masse, Coordinator, RI Energy Facility Siting Board

Documents:

[Corr-EFSB Procedural Schedule And PH.pdf](#)

3. Letter Announcing Resignation Of Portsmouth Municipal Court Judge. / R. D'Addario

Documents:

[Corr-Municipal Court Judge.pdf](#)

4. Notice Seeking Written Comments From The Public On A Filing Made By The Narragansett Electric Co. D/B/A RI Energy In Docket No. 25-16-NG. / Public Utilities Commission

Documents:

[Corr-Docket No. 25-16-NG Notice For Comments.pdf](#)

FUTURE MEETINGS

- July 14 Town Council Meeting Cancelled
July 28 7:00 PM - Town Council Meeting

Aug 12 7:00 PM - Town Council Meeting (Tuesday)

ADJOURN

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office at 683-2101 at least (3) business days prior to the meeting.

POSTED 6/18/25