

**AGENDA FOR OCTOBER 19<sup>TH</sup>, 3:00 PM**  
**Location: Portsmouth TownHall, Town Council Chambers**  
**This will be an in-person meeting**

Please note in accordance with Section 42-46-6 (b) The PHA Board may review, discuss and/or take potential action and/or vote on the following asterisked\* items:

**1. CALL TO ORDER; ROLL CALL**

- A. Commissioners Present:
- B. Introduction of Guests:

**2. CHAIRMAN'S REPORT**

- A. None

**3. APPROVAL OF MINUTES \***

- A. Minutes for August 25<sup>th</sup>, 2022

**4. FINANCIALS AND BILLS \***

- A. None

**5. COMMUNICATIONS\***

- A. Conducting bi-weekly Phone Conferences with PHA legal representatives Kathie Soroka, Richard Price, and Chuck Levesque re. HOD complaint with HUD Enforcement lawyers.
- B. Receipt of draft audit report for 2021, via email from Joseph Sabatta, Citrin Cooperman.
- C. Receipt of Citrin Cooperman invoices for audit work performed to complete and submit the 2019 and 2020 Quaker Manor audits through HUD's REAC portal.
- D. Receipt of draft Purchase & Sale agreement from Sabattus Housing, Inc.

**6. OLD BUSINESS\***

- A. Continuing discussions/negotiations with HUD Enforcement related to audit reporting complaint.

**7. NEW BUSINESS \***

- A. Review the draft Quaker Manor LLC audit report for 2021 for approval to submit to HUD.
- B. Review the invoices submitted by Citrin Cooperman for audit work to date for approval to submit to the Town of Portsmouth for payment.
- C. Review draft purchase and sale agreement offered by Sabattus Housing, Inc. for consideration/approval transfer of Quaker Manor ownership from Quaker Manor LLC to Sabattus Housing, Inc.

**8. REPORTS \***

- A. N/A

**9. PUBLIC COMMENT/OPEN FORUM**

**10. EXECUTIVE SESSION\***

The Housing Authority Board of Commissioners may seek to enter Executive Session, for discussions and/or potential actions pursuant to RIGL §42-46-5(a):

- A. PHA Board of Commissioners may enter executive session in accordance with RIGL §42-46-5(a)(2) and (5).

**11. NEXT MEETING\***

- A. Tentative Annual Schedule of PHA Board of Commissioners meetings in 2022:

- a. December 14<sup>th</sup>, 4pm

- B. These projected meeting dates are subject to change as circumstances may require. All meetings/changes will be duly published in accordance with RIGL open meetings notification requirements.

**12. ADJOURNMENT\***

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website, at the Portsmouth Housing Authority and the Portsmouth Town Hall.

Posted on the RI Secretary of State website: