

Commissioners:
Chair James Seveney
Vice-Chair Terri Cortvriend
Gary Gump
Patricia Chretien
Dr. J. Mark Ryan

**Portsmouth Housing Authority
Town of Portsmouth, Rhode Island
Board of Commissioners**



AGENDA FOR WEDNESDAY, SEPTEMBER 17th, 2025 AT 3:00 PM

Location: Portsmouth Town Hall/Council Chamber

Please note in accordance with Section 42-46-6 (b) The PHA Board may review, discuss and/or take potential action and/or vote on the following asterisked* items:

1. CALL TO ORDER; ROLL CALL

- A. Commissioners Present:
- B. Introduction of Guests: Mr. Michael Packard, Sabattus Housing Inc.

2. CHAIRMAN'S REPORT

- A. The Town Council conducted a new CDBG hearing relating to the CDBG application from Sabattus Housing and the PHA at their 1/27/25 meeting. After the close of the hearing the Council reaffirmed their support and approved submission of the application to the RI State Housing Office for consideration of our \$500K request.
- B. The Town was notified by RI Housing on August 22 that our application had been approved, and awarded for the full \$500,000 amount requested. A copy of the CDBG award is attached.

3. APPROVAL OF MINUTES *

- A. Minutes for March 5th, 2025

4. FINANCIALS AND BILLS *

- A. NA

5. COMMUNICATIONS *

- A. Town Administrator Rainer and Bob Plain, our CDBG Program Manager notified us of the CDBG award via email on August 22, 2025.

6. OLD BUSINESS*

- A. Discussion with Mr. Packard, President of Sabattus Housing Inc., on preparations and plans for executing the CDBG for replacement/upgrade of the heating systems for the Quaker Manor and Quaker Estates buildings.
- B. Continue Board dialogue on what our future priorities and activities should focus on to advance the Town's efforts to improve and expand housing capacity for our residents.

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7. NEW BUSINESS *

None

8. REPORTS *

A. Inputs from the Board on the 2025 Annual Report due to the town in January.

9. PUBLIC COMMENT/OPEN FORUM

10. EXECUTIVE SESSION*

The Housing Authority Board of Commissioners may seek to enter Executive Session, for discussions and/or potential actions pursuant to RIGL §42-46-5(a):

A. Not required for this meeting

11. NEXT MEETING*

A. PHA meeting schedules for 2025 will be quarterly, notionally to be held the first Wednesday of April, July, and October. These projected meeting dates are subject to change as circumstances may require. All meetings/changes will be duly published in accordance with RIGL open meetings notification requirements. Meetings will normally be held at Portsmouth Town Hall.

12. ADJOURNMENT*

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website, at the Portsmouth Housing Authority and the Portsmouth Town Hall.

Posted on the RI Secretary of State website: _____



Award Notification Letter

Dear Richard Rainer,

Congratulations! An award package has been created for the following program:

Project: Quaker Manor Heat

Program: CDBG-PY24 Affordable Housing

Award Amount: \$500,000.00

Federal Awards:

- ORG2305 Community Development Block Grant PY24: \$500,000.00
 - Agency: U.S. Department of Housing and Urban Development
 - Fiscal Year: 2025
 - CFDA/ALN: 14.228

Total Federal: \$500,000.00

Other Awards: No non-federal funds were included in this award.

Total Match: \$0.00

Period of Performance: 08/01/2025 - 07/29/2027

Award/Contract Number: CDBG-PY24-AFFORDABLE-00001

Ein: 05-6000320